AJM checklist for submitting authors

Dear Authors,

Thank you for considering the *Australian Journal of Management*.

Please review and comply with each of the following points to ensure that your paper is an appropriate form to be submitted to the *Australian Journal of Management*.

- Is your paper compatible with the journal's scope and aims? (Please refer to the journal homepage.)
- Have you consulted and adopted the Sage UK Style Guide? (This is available on the journal homepage.)
- Are all the author details correct, including an email address signalling your institutional affiliation? (The provision of private email accounts is discouraged.)
- Have you included a separate title page, including all the authors and their affiliations, for submission?
- Is your manuscript anonymous (i.e., free from any author or affiliation details)?
- Is your paper approximately 8,000 words long?
- Are the documents to be submitted in word format?
- Are all the sections and sub-sections of your paper numbered sequentially and appropriately entitled?
- Have you acknowledged your sources using the SAGE Harvard system of referencing? (Details are available on the journal homepage.)
- Have you included an abstract of no more than 100 words?
- Have you included relevant keywords?
- Have you included the appropriate JEL code for your paper?
Are all tables and figures numbered and labelled, being positioned at the back of your paper? (Captions should appear above the tables and figures.)
Are all tables and figures necessary and conveyed as concisely as possible?
Are the contents of your tables aligned?
Are all tables and figures of a high-quality resolution and legible, especially when reproduced in black and white?
Are equations clear and legible?
Have you provided a separate acknowledgment of funding?
Have you used consistently a system of spelling (that is, US or UK English)?
Have you indented and displayed lengthy quotes of 40 words or more?
Have you proofread your paper closely, seeking professional assistance where necessary?
Is your paper likely to be of interest to readers in the Australasian region? Does your paper engage in a regional as well as an international conversation?

Full submission guidelines:
https://us.sagepub.com/en-us/nam/journal/australian-journal-management#Top

Submission portal:
https://mc.manuscriptcentral.com/ajm

We wish you well with your submission.