

**Critical Research on Religion**

*Style Guide*

*Critical Research on Religion* follows the Author-Date reference system (Chapter 15) of the *Chicago Manual of Style* (Seventeenth Edition)

**Citations:**

Citations are parenthetic (in line)

(Author’s last name[space]year[comma]page number). When quoting, always providing the page number and otherwise when possible.

Example: (Asad 1993, 92)

If there are two authors, separate their names with “and”

Example: (Horkheimer and Adorno 1997, 168)

If there are four or more authors, list only the first in the citation followed by “et al.” In the reference section, list the names of all the authors.

If the author’s name is in the sentence, place the citation immediately following the author’s name.

If you wish to include the original year of publication, place that date in brackets before the date of publication of the edition you are using.

Example: (Foucault [1976] 1990, 92)

If you are using two or more works by an author that have been published in the same year, identify them in both the citations and references by placing sequentially “a” “b” “c”... after the year. In a citation, works by the same author should be separated by a comma whereas works by different authors should be separated by a semi colon.

Example: (Foucault 1990a, 1990b; Horkheimer and Adorno 1997)

When the same page from the same source is used sequentially more than once in the same paragraph, the citation can be placed after the last reference to that work. If different page numbers to the same source are used, use the full citation in the first instance and after that (instead of Ibid.) only use the page number in parentheses.
Citations should appear inside periods except in block quotes where they should appear after the period.

References:

Entries in the reference section should be listed alphabetically by author’s last name. If there is more than one work used by an author, list them chronologically with the oldest publication appearing first. Provide the full name of the author only in the first instance. After that, use a 3-em dash. If there is more than one work by an author being used that was published in the same year, identify each by using “a” “b” “c” after the year. Each entry should use hanging indent.

Books:

Examples:


Multivolume Works:


Chapters in Edited Volumes:


Journal Articles:


Newspaper or Magazine Articles:

**Websites, Blogs, or Online Sources:**


**Other Style Guidelines**

**Copyediting Expectation:**

Minimal changes should be done to the proofs and the necessary changes should be validated with authors by raising queries.

**Affiliation:**

Only University/College and country name will be retained below the author's name.

The rest of the information will go in the footer of the first page of the article as correspondence details.

**Funding:**

Please do not need to include the statement if authors have not received funding in any article.

**Punctuation:**

All punctuation should be contained inside quotation marks.

**General**

- Use American (US) spelling over British
- Single space between sentences
- Use Oxford or serial comma
- Use gender-neutral language
- Do not use contractions
- Give the first name(s) of an author the first time you cite them
- All foreign words should be in italics
- Quotations five lines or longer should be in block quotes (single space and left indent)
- When appropriate, silently capitalize or lowercase initial letter of quote
- Spell out acronyms once, then use exclusively
- Refer to your article as an “article”, not an “essay” or a “paper”
- Do not use “Ibid.” When the previous citation is the same, provide only the page number without using p. For example “(34)”. 

**Numbers and Dates**
- Spell out numbers one to ninety-nine, except with percent
- Spell out large, round whole numbers

**Words**
Upper case only proper nouns. Use “down” style, lowercasing in most cases, particularly official titles (i.e., the president, but President Obama). Specifically,
- chapter, chap. (in parentheses)
- for example, not e.g. (except in parentheses)
- that is, not i.e. (except in parentheses)
- lowercase book parts/use numerals for book parts: part 2, chapter 11
- not “History of Religions”, use “history of religions”
- Internet (upper case), website, e-mail, www.aaanet.org
- South/North India
- western/eastern, not Western/Eastern; but the West, Westerners

For issues not addressed on this sheet, please consult the Chicago Manual of Style, 17th edition.