**Code of Ethics, General Policy and Guidelines**

**Code of Ethics**

To maintain the integrity and quality of its reviews, the *EJST* follows a set of established standards for book reviewers.

Reviewers are normally established scholars with expertise in the general field of the book.

Reviewers are invited by the Review Editor to write a review on a book chosen by the Review Editor.

In such cases the Review Editor will send a copy of the book to the reviewer.

Books selected for review will normally be chosen from books sent to the journal from publishers. As many books received are unsolicited and often unsuitable, the Review Editor will also contact publishers to secure a review copy of a book the journal would like to have reviewed.

To maintain the integrity of the review process, it is preferred to receive books directly from publishers. However, authors of recently published books can send an unsolicited copy of a book to the journal. The journal cannot guarantee that any book sent will be selected for review.

Reviewers should not contact the author of the book or its publisher about a prospective review or one that they are writing or have written. Upon publication the publisher will be sent a copy of the review by the journal.

While the normal practice is that book reviews are commissioned by the Review Editor, unsolicited reviews will be considered and may be excepted.

Reviewers should disclose any conflicts of interests in accepting to write a review or decline to review a book if there is a clear case of a conflict of interests. Examples of a conflict of interests include dissertation advisors, department colleague, former or current co-author of the author of the book in question or their close collaborator; those who contributed significantly to the book, reviewed the book for another journal, provided an endorsement; those who have major scholarly, ideological, or personal disagreement with the author.

The journal would normally exclude from consideration those acknowledged by the author or those who have assisted in the publication of a book in some way. A person should decline requests to review a book if they feel the review may be biased or have doubts about the integrity of the process.
Normally a reviewer should not accept to write a review of a book they have previously reviewed (unless, in the unlikely event, that they they wish to make a reappraisal).

**General Policy**

In accepting to write the review, the reviewer should submit the review within two months of receiving the book, or return the book to the journal.

Reviews should be engaging critiques that explain the basic argument of the book, assess its strengths and weaknesses, as well as placing the book in question in a broader context. The review might also consider whether the book is well written and clearly organized. In the event of the book being an edited collection, avoid listing chapters and instead emphasize the most significant themes in the work, its scholarly contribution and what its wider significance is.

The journal does not publish reviews of textbooks, books for a student readership or books of a general introductory nature.

**Guidelines and Format**

Reviews should be around 2000 to 3000 words.

Larger ‘Review Essays’ are 4000 to 5000 words. Review Essays are usually reviews of at least three books and have a wider scope. They generally take the form of an essay addressing a wider range of questions.

Reviews should be returned electronically to the Editorial Office at ejst@sussex.ac.uk as an e-mail attachment within six to eight weeks of receipt of the review copy. (You may also send the review directly to the Review Editor, Charlie Masquelier at C.Masquelier@exeter.ac.uk).

You will be informed if the review has been accepted for publication in EJST usually not later than three weeks after submission. You will subsequently receive the publishing agreement which you should sign and return to the address given on the form. Upon publication, offprints will be available as pdf files. (Unfortunately, for technical reasons the publication of reviews for a specific issue cannot be guaranteed.)

Please follow the formatting guidelines below and include the publication details in your review:


For Review Essays of more than one book, list them in alphabetical order by author.

Your name, institutional affiliation, and email address should appear at the end of the review.

Avoid referencing materials, endnotes whenever possible. Page numbers of the texts reviewed should appear in parentheses within the text.