

Author Submission Guidelines

Manuscripts that do not meet the requirements below will be returned to the author for corrections.

These guidelines are summarized in the [Author Submission Checklist](#).

- Submission of a manuscript implies a commitment by the author to publish in the journal. Manuscripts submitted to *GCCQ* **must not currently under consideration by any other journal**. (See SAGE policy on preprints - <https://us.sagepub.com/en-us/nam/preprintsfaq> and <https://us.sagepub.com/en-us/nam/journal-author-archiving-policies-and-re-use>.)
- **Abstract** should be 100-150 words. Paste the abstract into the text box in the Manuscript Central portal. *Do not include it again at the beginning of the manuscript.*
- **Keywords** should be included in the space provided in the Manuscript Central portal, *not in the manuscript*. Authors should choose 2 to 4 content keywords and 1 to 3 methods keywords.
- **Author bios** of 100-150 words per author must be submitted through the Manuscript Central portal. *This information should not be included in the manuscript file.*
- Any **author notes** should be submitted through the Manuscript Central portal. *This information should not be in the manuscript file.*
- Manuscript should be formatted in [APA style, 6th Edition](#), including (but not limited to):
 - **Headings**
 - **In-text citations**
 - **References** (common errors include providing an issue number for continuously-paginated journals and not including the **doi number** when available; <https://doi.crossref.org/simpleTextQuery> is a search engine that can be used to identify doi numbers based on the reference list)
 - **Tables** (including table titles and style) and **Figures** (including figure titles)
- Manuscripts that need extensive editing for APA style or academic English should consider using a professional editing service (e.g. [Sage Language Services](#)) prior to submission.
- Manuscript and references should be **double spaced** and **left-justified**. Do not include additional spaces between paragraphs.
- Mask **only self-references that could be identifying**. The most common examples of when a self-reference needs to be masked is when you are **citing your own dissertation** or **referencing your own work using first person**. Only citations that contain self-references should be masked with an Author citation. In the reference list, the masked citation should appear only as 'Author. (Year).' In text, this should appear as '(Author, Year).' Authors will be expected to add back the full reference citation upon acceptance of the manuscript. *References to your own prior work that you do not identify in text as your work should not be masked for review.*
- Be sure all **references** cited in text appear in the reference list and that all references listed are cited in the text.

- **All data, program code, and other methods or content drawn from existing sources must be appropriately cited and listed in the reference section.** Such materials are recognized as original intellectual contributions and afforded recognition through citation.
 - References for data sets and program code must include a persistent identifier, such as a Digital Object Identifier (DOI).
 - For a complete description of citation guidelines refer to pp. 210-211 (data set) and p. 212 (unpublished raw data) of the *Publication Manual of the American Psychological Association*, 6th edition.
 - Data set reference and citation example:
 - U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, Office of Applied Studies. (2013). Treatment episode data set -- discharges (TEDS-D) -- concatenated, 2006 to 2009 [Data set]. doi:10.3886/ICPSR30122.v2
 - "U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, Office of Applied Studies (2013)" or "(U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, Office of Applied Studies, 2013)" (and you can abbreviate the author name if citing it multiple times)
- **Tables** should be included in the main manuscript document **at the end of the file, after the references.**
- **Figures** should be camera ready (saved as JPG, TIFF, or EPS files; Microsoft Application Files are acceptable for vector [line] art). Graphic images should be of a sufficiently high resolution that they will reproduce well in print. **Each figure should be loaded as a separate file, with captions provided in the Manuscript Central portal.**
- The *GCQ* policy is to publish papers whose authors **follow standards for disclosing key aspects of the research design and data analysis.** Authors are encouraged to review the standards available for many research applications from <http://www.equator-network.org/> and use those that are relevant for the reported research applications.
- Additional information for **qualitative studies**: The citation of direct quotes from surveys, focus groups, interviews, classroom observations, etc. within manuscripts reporting qualitative data is required. All citations for direct quotes should identify how and when the information was obtained. The following is an example of a citation of a direct quote taken from an individual interview: (Individual interview, June 1, 2009).
- The *GCQ* policy is to **encourage submission of replication studies**, particularly of research originally published in this journal. These are particularly appropriate for [Research Brief Reports](#) and for [Registered Reports](#).
- **Length limitations** varies by manuscript type:
 - **Feature Articles** should be **no longer than 9000 words** (about 36 pages), excluding references, tables, and figures. If your manuscript is longer, please contact us at GCQuarterly@gmail.com to justify and request an exemption before submitting.
 - **Research Brief Reports** should be **no longer than 2500 words** (about 10 pages), excluding references, tables, and figures. They also should have **no more than 4 tables or figures and a maximum of 15 references.** (See the specific guidelines for [Research Brief Reports](#).)
 - **Methods Briefs** should be **no longer than 4500 words** (about 18 pages), excluding references, tables, and figures. They also should have **no more than 5 tables or figures and cite a small number (2 to 5) of key readings for additional information.** (See the specific guidelines for [Methods Briefs](#).)
 - **Registered Reports** are Featured Articles in which the methods and proposed analyses are pre-registered and reviewed prior to research being conducted. As such, they follow the length guidelines above, with

the understanding that the length may be extended due to transparency needs. (*See the specific guidelines for [Registered Reports](#).*)

Open Science Statement that Must Be Included

Gifted Child Quarterly seeks to align scientific ideals with practices and supports transparency and openness. As such, we are implementing a minimum of Level 1 of each standard of the **Transparency and Openness Promotion** guidelines. As such, you will be asked about the following during the submission process, and a statement will be added to your manuscript. (This information will not be visible to reviewers during the peer review process.)

- The *GCQ* policy is to publish papers where authors **indicate whether the data, methods used in the analysis, and materials used to conduct the research are available** to any researcher for purposes of reproducing the results or replicating the procedure.
 - Authors must, **in the Manuscript Central portal**, indicate if the data, analytic methods, and study materials are available to other researchers.
 - If an author indicates the materials are available, the author must specify where that material will be available and any limitations (such as on request or after an embargo). (For guidance on sharing data or using OSF, see <http://journals.sagepub.com/doi/pdf/10.1177/2515245918757689>.)
- Additionally, when submitting, authors will be asked in the Manuscript Central portal disclosure questions to assess whether the article would be eligible for an **Open Data badge**, **Open Materials badge**, and/or a **Preregistered badge** (see <https://osf.io/tvyxz/wiki/2.%20Awarding%20Badges/>).