Instructions for Submitting Request for Special Journal Issues

**Instructions**: Individuals interested in publishing a focus issue or supplement in *Health Promotion Practice (HPP)* must generate a proposal containing information in the areas described below. Formal proposals should be emailed to the *HPP* Editor-in-chief Jesus Ramirez-Valles, PhD (jrobitaille@sophe.org), with a copy to SOPHE’s CEO, Elaine Auld, MPH, MCHES (eauld@sophe.org).

**Description**
- Provide concise description of the nature of what is being proposed:
  - Focus issue – 6-7 articles in an issue of approximately 14 articles in total issue
  - Supplement – entire supplement devoted to particular topic or theme area.

**Background**
- Provide proposed title of a focus issue or supplement in *HPP*.
- Provide background (complete with references) documenting the problem and why it should be addressed in the journal.
- Mention if this issue has been addressed previously in an issue of *HPP*.
- Describe timeliness of the publication.
- Describe how/why this fits in the mission of the *HPP*.

**Manuscript Information**
- Describe proposed call for papers (if being proposed).
- If manuscripts are already identified, please indicate titles, authors, and provide an abstract (250 words or less) for each.

**Guest Editor(s) (supplement only)**
- Identify proposed guest editor(s) and attach CVs.
- Provide title, affiliation, and contact information (mailing address, office number, fax number, cell number, and email address).
- Describe qualifications of each guest editor in 500 words or less.

**Guest editorial board (supplement only)**
- Identify names of proposed members of the guest editorial board (not to exceed six members)
- Provide title, affiliations, and contact information
- Describe qualifications of each proposed editorial board member in 250 words or less.

**Source of Funding**
- Describe proposed source of funding for the focus issue or supplement
- Disclose any conflicts of interest with proposed funder

**Timeline**
- Indicate proposed timeline for publication of issue
About the Journal

*Health Promotion Practice* (HPP) is an official journal of the Society for Public Health Education (SOPHE). Launched in 2000, this journal publishes authoritative, peer-reviewed articles devoted to the practical application of health promotion and education. *HPP* is unique in its focus on critical and strategic information for professionals engaged in the practice of developing, implementing, and evaluating health promotion and disease prevention programs. In addition, *HPP* serves as a forum to promote linkages between researchers in the academic and private sectors with health promotion and education practitioners.

Explored are public policy issues and successful theory-based interventions relevant to health care, community, worksite, school, and international health settings. Approximately 95% of the readership is domestic, 4% Canadian, and 1% other international countries. Edited by Jesus Ramirez-Valles, PhD, University of Illinois at Chicago, the journal rapidly has become one of the most widely read publications by health practitioners.

In April 2001, the *Journal of the American Medical Association* published an independent 2-page review of *HPP*. It stated, “The journal articles are excellent examples of academic collaboration by authors who span the United States. The articles include high quality contributions from a diverse group of renowned professionals as well as from junior faculty and graduate students. The mix of topics represents the broad scope of the specialty and captures the enthusiasm of the authors. Each issue contains worthwhile, provocative, and useful information...”

**HPP Indexing**

*HPP* is currently indexed and abstracted in:
- Emerging Source Citation Index
- Combined Health Information Database
- Cumulative Index to Nursing and Allied Health Literature
- Sociological Abstracts
- Index Medicus/MEDLINE

**About the Publisher – Sage Publications**

Sage Publications, Inc., is the official publisher of both of SOPHE’s peer-reviewed scientific journals. Sage is a leading international publisher of books, journals, and electronic media and is a privately owned publishing company dedicated to the global dissemination of information. Since its inception in 1965, Sage has expanded its original focus on the social sciences to include a variety of disciplines and professions. It is one of the few remaining family-owned, independent publishers.