

Irish Economic and Social History: Guide to notes and references

General

- The journal uses footnotes. All references should have a footnote and be numbered consecutively throughout the article.
- Note numbers should be in Arabic superscript¹ within the text and full size Arabic numbers 1 in the notes, with no punctuation after the note number.
- *Ibid.*, after references that cite the title previously mentioned. Do not use *idem*, *loc. cit.* or *op. cit.*
- Where a single edition or text is referred to continually throughout the article, full reference should be given to the first citation in a note, followed by 'All subsequent quotations are taken from this edition. Page/canto/stanza/line/act/scene (as appropriate) numbers will follow in brackets.'

Books

- Book titles: maximum capitalisation, no quotation marks, italic.
- Chapter titles: maximum capitalisation, roman, in single quotation marks.
- Play refs (act, scene, line): V.iii.120-122
- Bible refs (book, chapter, verse): Genesis II.27
- For all book references, give both place and date of publication
- Give full details of the publication the first time it occurs, and on second and further references cite only the author's surname and short form of title, and page reference.
- Abbreviations to be used: (ed.), (eds), fo. and fos or fol. and fos, p., pp., r and v for recto and verso on the line with no full point.
- Volume numbers in roman, followed by p. or pp.
- Author, Title of Book (place published, date of publication), page references.

J. A. Chartres, *Irish Literature* (Oxford, 1984), pp. 112–19.

J. C. Beckett and T. W. Moody (eds), *A History of Queen's University, Belfast* (Oxford, 1978), II, p. 36.

S. Butler, 'Internal Trade in England, 1560–80', in J. V. Smith (ed.), *Trade in the Sixteenth Century* (London, 1977), pp. 26–9.

W. Shakespeare, *Hamlet*, ed. J. Wilders (Cambridge, 1995), p. 4.

Chartres, *Irish Literature*, pp. 104–9.

Butler, 'Internal Trade', pp. 78–89.

Ibid., p. 56.

- Unpublished books, theses and dissertations should be in roman in quotes: type, place and date should be given, e.g. Rachel Wilson, 'The Trade of Eighteenth-Century Drogheda' (Ph.D. dissertation, University of Manchester, 1999)'.

Journals

- Journal titles: always in full at first occurrence, maximum capitalisation, italics.
- Article titles: maximum capitalisation, roman, in single quotation marks.

- Give volume number either in Arabic numerals; part or issue number (only necessary if each issue is paginated individually) separated by a colon (vol., no., p. not necessary); parenthesis round the year.
- Author, 'Name of Article', Journal, volume:issue (year published), page references.

J. A. Chartres, 'Irish Literature', *New Literary History*, 3:6 (1984), 112–19.

S. Butler, 'Internal Trade in England, 1560–80', *Economic History Review*, 4:2 (2009), 104–6

S. Butler, 'Internal Trade in England, 1560–80', *Economic History Review*, first published online 05 November 2015

Chartres, 'Irish Literature', 98.

V. Seow, 'Socialist drive', *Journal of Transport History*, first published online 05 November 2014

- Newspaper articles and magazine titles: do not include the The in references (The should only be used for *The Times*), e.g. Smith, J., 'The Prime Minister on the Defensive', *Guardian*, 6 September 1989, pp. 7–19.
- Unless published (in which case treat like an article from a book), conference papers should give the name of the organising body, the title of the conference and the date given.

Manuscript Sources

- Archival sources should use the following order: place, reference no. of document, status of document, author, title, date, page no. e.g. The National Archives, London (hereafter TNA), T235/134, MAC (52) 153, memo by C. Cottrell, 'Money', 6 August 1952, p. 2; Public Record Office of Northern Ireland (hereafter PRONI), D1273/5/7/, Samuel Foley to John Richardson, 21 November 1731.
- Titles of individual manuscripts should be in roman in quotes.
- Titles of manuscript collections should be in roman without quotes, and the citation should contain the name of the depository and a full reference following the usage of the depository concerned, e.g. British Library, Additional MS 2787.
- Parts of the references may be abbreviated, provided that the abbreviation is explained or self-explanatory: e.g. ULC Add. 3963.28: the full reference should always be given at the first occurrence.

Government and Official Sources

(a) *British Official Papers*

- References to sessional papers should include the sessional number. The page number should be that of the bound volume rather than the individual paper.
- *Report of the Select Committee on the State of Ireland*, Parliamentary Papers 1825 (306) 27, pp. 16–21.
- For command papers ensure the correct use of C, Cd, Cmd, Cmnd and Cm, as these refer to different series: 1–4222 1833–69; C 1–9550 1870–99; Cd 1–9239 1900–18; Cmd 1–9889 1919–56; Cmnd 1–9927 1956–86; Cm 1– 1986–.
- Note that Hansard documents are numbered by column rather than page; use the correct abbreviations (vol., vols, col., cols) before the appropriate numbers.

(b) *Irish Official Papers*

- Northern Ireland command papers should be identified by the addition of N.I. in square brackets after the command series number: *Educational Development in Northern Ireland, 1964*, Cmd. 470 [N.I.], p. 16

- For Irish Free State/Republic of Ireland official papers, note the succession of series numbers:
P 1-9999 1928-47; Pr 1-9999 1948-67; Prl 1-9999 1967-80; Pl 1-9999 1980-93; Pn 1-9999 1993 –

(c) *Acts of Parliament* should be cited as follows, to distinguish between different jurisdictions

12 Ch. II, c.11 [Eng.] (29 August 1660)

14 & 15 Ch. II [Ire] (31 July 1662)

14 Geo. III, c.83 [G.B.] (22 June 1774)

12&13 Geo. V, c.5 [N.I.] (9 May 1933)

1&2 Geo. VI, c.25 [U.K.] (17 May 1938)

1939/13 (I.F.S.) (14 June 1939)

1958/1 [R.I.] (19 Feb. 1958)

(d) Statutory instruments should be cited by number, title and date:

S.I. No. 96/1960 - Social Welfare (Great Britain Reciprocal Arrangements) Order, 1960.