



Global Health Promotion

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Erica Di Ruggiero
Editor-in-Chief

Natalia C. Botero
Managing Editor

SUBMISSION INSTRUCTIONS

FOR PEER REVIEWED MANUSCRIPTS

All articles, written in English, French or Spanish, should be submitted through **SAGETrack's Manuscript Central**, the journal's online manuscript submission and review system at <http://mc.manuscriptcentral.com/ghp>



If you have any queries prior to submission, please contact the Managing Editor: [Natalia C. Botero](#)

Global Health Promotion is an official publication of the International Union for Health Promotion and Education (IUHPE). It is a multilingual journal, which publishes authoritative peer-reviewed articles and practical information in English, French and Spanish for a world-wide audience of professionals interested in health promotion and health education.

The journal aims to:

- Publish academic content and commentaries of practical importance in English, French and Spanish
- Provide an international and interdisciplinary forum for the dissemination and exchange of theory, empirical research and evaluation about health promotion practice, health education and public health, with a particular emphasis on intervention research findings and innovative strategies for health promotion.

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- Publish articles which ensure wide geographical coverage and are of general interest to an international readership
- Provide fair, supportive, efficient and high quality peer review and editorial handling of all submissions.

SUBMISSION TYPES:

Peer Reviewed Manuscripts

Commentaries

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Authors should submit articles for publication in Global Health Promotion adhering carefully to the following instructions. Global Health Promotion has a small editorial team and encourages authors to submit manuscripts ready for publication with regard to style, spelling, grammar and composition as per the submission instructions below. Global Health Promotion will give preference in the publication queue to accepted manuscripts that are publication-ready at the time of first submission.

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The instructions below include information on:

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- **does NOT include** a title page, an abstract, or page numbers. The Global Health Promotion SAGETrack system will generate them for you, and then convert your manuscript to PDF for peer review;
- that **authors remove any information that will identify them** or their affiliations to reviewers. All correspondence, including notification of the Editor's decision and requests for revisions, will be by e-mail.

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- Manuscripts are original and have not been published elsewhere*, except in translation** or in exceptional circumstances.

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Articles which have appeared on 1) a commercial website or on 2) any public website not run by either the author and/or the author's institution, and which appear in the same or in substantially (over 70%) the same form as submitted to the Journal, are considered to have been previously published. This applies whether the website is paid for or free access.

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- Manuscripts are innovative and contribute new knowledge to the field of health promotion and related disciplines.
- Any competing interests are declared and disclosure is given of all sources of funding.
- For **multi-authored manuscripts**, a statement that all the authors have made a substantial contribution to (a) the conception and design and/or the analysis and interpretation of data, (b) drafting the article or revising it critically for intellectual content, and (c) all authors approve the version submitted to Global Health Promotion.
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All **headings** should be justified with the left margin. Main headings should be in capital letters, bold and not underlined. Secondary headings should be in lower-case and bold. Any other sub-headings should be indicated, either by numbers, letters or bullet points.

The **reference list** must be prepared using Vancouver style formatting as explained below

Tables, Figures and Images (only one per page) should be prepared on separate pages and numbered consecutively. Through SAGETrack you will be able to link particular words in your text file to your image file. You will also be able to type in a caption or legend for each one of the images or figures you upload in the "Caption/Legend" field.

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Manuscript length

Articles should be of a maximum length of **5,000 words**, all parts of the paper included (**abstract, main text and references**). Each table, figure and illustration counts as 250 words.

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Language and style

Submissions should be in English, French or Spanish. They may be in any of the formats supported by the word processor, and the same form should be used throughout the manuscript. The full capacity of the word processor to assist with spelling, grammar and style should be utilised. Short simple sentence structure is strongly encouraged. Define all terms that are not in common usage.

REFERENCES

Global Health Promotion follows the **Vancouver style** of referencing.

1- In the text:

References are numbered consecutively in the order in which they appear in the text.

In the Vancouver Style, citations within the text of your article are identified by Arabic numbers in round brackets. This applies to references in text, tables and figures. e.g. (2) - this is the style used by the referencing software Endnote.

The Vancouver System assigns a number to each reference as it is cited. A number must be used even if the author(s) is named in the sentence/text.

Example: Smith (10) has argued that....

The original number assigned to the reference is reused each time the reference is cited in the text, regardless of its previous position in the text.

When multiple references are cited at a given place in the text, use a hyphen to join the first and last numbers that are inclusive. Use commas (without spaces) to separate non-inclusive numbers in a multiple citation e.g. 2,3,4,5,7,10 is abbreviated to (2-5,7,10) Do not use a hyphen if there are no citation numbers in between that support your statement e.g. 1-2.

The placement of citation numbers within text should be carefully considered, for example a particular reference may be relevant to only part of a sentence. As a general rule, reference numbers should be placed inside stops, commas, colons and semicolons

Examples:

- The study evaluated the impact of different educational programmes on life style improvement (1).

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- There have been efforts to replace this testing with in vitro tests, such as enzyme linked immunosorbent assays (57,60) or polymerase chain reaction (20-22), but these remain experimental.

Detailed advice on using the Vancouver style, which was developed by the International Committee of Medical Journal Editors, is available at their website [here](#).

2- List of References:

The references are listed at the end of the article in the same numerical order (with no parenthesis or brackets) as they appear in the body of the text, this section is titled "References".

The list should give full details of the publications referenced, including:

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- the title of the journal- abbreviate journal titles according to the style used in Medline. A list of abbreviations can be found at: <http://www.ncbi.nlm.nih.gov/entrez/query.fcgi?db=journals>
- the year of publication;
- the volume number; and
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Identifying details should be omitted if they are not essential. Complete anonymity is difficult to achieve, however, and informed consent should be obtained if there is any doubt. For example, masking the eye region in photographs of patients is inadequate protection of anonymity. If identifying characteristics are altered to protect anonymity, such as in genetic pedigrees, authors should provide assurance that alterations do not distort scientific meaning and editors should so note. When informed consent has been obtained it should be indicated in the submitted article

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