

Research Studies in Music Education: feedback, complaints and appeals

Research Studies in Music Education makes every effort to conduct its activities to the highest standards and to treat all who engage with it equally and fairly. We continuously try to improve what we do and we value any feedback that will help us to do this. We review all comments, feedback and complaints, and revise our feedback procedures regularly in order to identify what works best for our authors, reviewers, editors and readers.

If you have a complaint, in the first instance please contact our Assistant Editor; your complaint will then be considered by the Editor who will take steps to resolve it.

If you wish to appeal against an editorial decision, you should contact the Assistant Editor directly, attaching a copy of:

- (i) an email outlining the grounds under which you feel an appeal is justified
- (ii) the final version of the submitted manuscript
- (iii) all editorial decision emails and reviews in respect of prior and final versions of the submitted manuscript

The only grounds upon which we can entertain an appeal are that procedural irregularities occurred in the course of the editorial and review process. These would have to be of such a nature as to cause reasonable doubt about whether the particular final decision would have been reached had the irregularities not occurred.

In the first instance the Associate Editors (who have neither acted as previous Action Editors, nor could be perceived as having an interest in the matter) review the submitted materials and determine whether or not the appeal has merit. If they decide against the appeal and you wish to contest their decision, then the case will proceed to be judged by an external Adjudicator with substantial editorial experience who is independent of the case and whose decision will be accepted as final and binding by all parties.

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