

Teacher Education and Special Education (TESE)

Special Issue Proposal Submission Guidelines

TESE welcomes submissions for special issues. Authors wishing to propose a special issue for TESE should submit a proposal inclusive of the elements listed below to Drs. Cynthia Griffin ccgriffin@coe.ufl.edu, Melinda Leko leko@wisc.edu, and Tracy Ulrich tracylee@ufl.edu. In accordance with the general editorial process, prior to being accepted, special issue proposals will be sent out for external, blind peer review.

I. Special Issue Rationale

Provide a rationale for the proposed special issue including a description of the significance and problem statement, as well as how the special issue would be compelling for TESE readers (approximately 6-7 pages that adhere to APA guidelines including a reference section).

II. Special Issue Type

Indicate if the proposed special issue is (a) *fully formed* (i.e., content for papers and corresponding authors already identified) or (b) *solicited* (i.e., there will be an open call for submissions that address the broad topic of the proposed special issue)

III. Special Issue Content

Provide a description of the proposed content for the special issue including the proposed titles, authors, page lengths, and abstracts for individual manuscripts (if known in advance).

IV. Author Selection

Provide a description of how authors of manuscripts included in the special issue will be selected. If authors are known in advance, provide a brief rationale for the selection of these authors. If authors are unknown in advance, describe the process that will be used to advertise the special issue and solicit submissions.

V. Editor(s) Brief Biographies

For each editor and co-editor provide a one paragraph biography including credentials, expertise relative to the focus of the proposed special issue, and previous editorial experience.

VI. Proposed Timeline

Provide a suggested timeline of events with the final entry indicating the date by which all manuscripts will be accepted for publication and ready to move to production.