Guidelines for Special Collection Proposals

SAGE welcomes your proposals for new Special Collections

What is a Special Collection?
Special Collections are intended to attract high quality articles on topics of current interest in the field of the journal. They should be organized by Guest Editors who are recognized experts in their field.

Special Collections should aim to have at least 10 papers. It is helpful to have a list of potential contributors already in mind and to reach out to them as soon as possible.

Special Collection proposals can be submitted at any time, by emailing US.SpecialCollections@sagepub.com with your proposal attached as a Word document.

A Special Collection Proposal Form can be found here: bit.ly/Guest-Editor-Proposal-Form-2018

All Special Collection articles will undergo full independent peer review, in line with SAGE’s editorial policies. Guest Editors will manage peer review for manuscripts in their Special Collections, provided there is no potential conflict of interests with the submitting authors. In such cases, the manuscript will be handled by another member of the journal’s Editorial Team.

Please note: Most Open Access journals charge an Article Processing Charge (APC) upon acceptance. See the journal’s homepage for the current listed APC.

How are proposals selected?
All Special Collection proposals are subject to approval by each journal’s Editorial Team. Proposals which do not meet our requirements, or which lack a good standard of English, will not be considered.

What are the benefits for Guest Editors?
Guest Editors may write up to four articles for their Special Collection: Guest Editors may contribute up to two Original Research articles, as well as an Editorial. It is encouraged to have at least one Review article per collection, and Guest Editors may also contribute one of these. Please note that any paper submitted by a Guest Editor will be handled by an independent member of the journal’s Editorial Team.

What should your Special Collection proposal include?
All proposals should be sent by the Lead Guest Editor to US.SpecialCollections@sagepub.com, in Word document format, and should include:

1. The name of the journal you wish your proposal to be considered by
2. A title for the Special Collection (no longer than 10 words)
3. Proposed Aims and Scope: an overview of the Special Collection’s intended focus and a list of topics to be covered. The topics should be of high current interest to the research community.
4. A brief explanation of why you feel the collection topic is important and timely
5. A list of potential authors you have approached, along with the topic they will write on.
6. A proposed deadline for submissions, usually 6 months after the collection launches.